

**STOCKTON UNIVERSITY**  
**AY2023-AY2024**  
**HIGH SCHOOL PARTNERSHIP PROGRAM**  
**AGREEMENT**

This AGREEMENT entered into on the date of the last signature in this document

**BETWEEN**

---

**HIGH SCHOOL/SCHOOL DISTRICT**  
Hereinafter referred to as “**School District**”

---

**Street Address**

---

**City, State, ZIP**

**STOCKTON UNIVERSITY**  
**101 Vera King Farris Drive Galloway, New Jersey 08205-9441**  
Hereinafter referred to as “**University**”

**Stockton University** is a New Jersey public institution of higher education that offers academic programs at locations in southern New Jersey, including on the Galloway campus and the Atlantic City campus.

In accordance with P.L. 2014, Chapter 74 (approved December 3, 2014) and the Standards of the National Alliance of Concurrent Enrollment Partnerships (NACEP), the **University** and the **School District** enter into this Partnership Agreement so that students in the School District’s high school “**High School**” have the opportunity to take college-level courses and, upon graduation from the four-year high school program, become eligible for admission to the **University** with advanced standing in the appropriate degree in which the course(s) apply if all the terms and conditions of this Agreement are met, or may apply these courses and credits to other institutions of higher education (see below).

1. **University** courses listed in Appendix A will either be confirmed or proposed. Confirmed courses and assigned high school teachers have been approved for dual credit offering by **University** academic program coordinators. **High School**

curriculum has been reviewed and modified if necessary by **University** faculty and **High School** teachers to represent the academic rigor of the university course curriculum. **University**-confirmed courses identified in Appendix A may be offered under this Partnership Agreement each academic calendar year. The **School District** acknowledges that **University** faculty coaches retain, solely and exclusively, all intellectual property rights in curriculum and material that they provide and/or create associated with dual credit courses represented in Appendix A.

2. Proposed **University** courses are those that are being considered but have not completed the review process presented within paragraph 1. For a proposed course to become confirmed within the tenure of this agreement, the **University** must communicate in writing that a proposed course has met requirements and can be added to the confirmed list of dual credit course offerings listed in Appendix A for the forthcoming academic term.
3. The **High School** will provide qualified teachers for the confirmed course(s) shown in Appendix A at no cost to the **University**. The **University** will provide a faculty coach for purposes of curriculum articulation, assessment, and overall quality control at no cost to the School District. The teacher must meet all **University** requirements for an academic position and will be reviewed by both the faculty of the appropriate **University** academic program as well as the Dean of the respective School(s). These teachers and their course(s) will be reviewed periodically by the **University** to ensure that they are maintaining university course standards set by the participating university academic programs. The **School District** will report any change in teaching assignments for confirmed dual credit courses. A teacher replacing an approved dual credit teacher for a confirmed course is subject to the same review or the confirmed dual credit course is subject to being excluded from dual credit for a given academic term. Returning dual credit teachers are required to participate in course alignment activities and coaching meetings arranged by the **University** to ensure that they are maintaining university course standards set by the participating **University** academic programs, and to receive topical information about the general area of the dual creditcourse.
4. The **School District** shall be responsible for all administrative aspects of these courses, including classroom and laboratory materials, student enrollment, and classroom space scheduling.
5. Any presently enrolled **High School** student who takes a confirmed **University** dual credit course(s) listed in Appendix A for academic credit will pay a special tuition of \$100.00 per academic credit. For this tuition, the student(s) will be provided the requisite instruction by the qualified **High School** teacher and will, upon successful completion of the course, have their grade recorded on an official **University** transcript using the **University's** standard grade notations. They will be enrolled as non-matriculated dual credit students at the **University**. All **University** regulations governing non-matriculated students shall apply to those students who are enrolled

for **University** credit in the courses noted and those students will be allowed full use of Stockton's Bjork Library.

6. Application and Registration, Tuition, and Admission

a. Application and Registration

The **High School** will verify if the dual credit course(s) are scheduled to run for the full academic year, a block term, or a district-specific schedule format.

1. Students approved by their **High School** advisor will apply online for non-matriculated status by going to the Web Services for Students and Employees link on the goStockton home page prior to the end of the first full week of the **High School's** classes. The **University** will provide instruction to appropriate **High School** staff with regard to the application process.
2. Students will be approved by their **High School** advisor to register for **University**-level course(s) no later than the last week of October for courses starting in the fall term. The **University** will work with the appropriate **High School** staff to register students into their approved courses. Students will receive a confirmation email from the **University** when they have been registered for their course(s).

b. Tuition

1. Tuition for a four (4) credit course is \$400.00 and \$500.00 for a five (5) credit course. Tuition is non-refundable once a class begins.

2. Full Payment is due by December 15, 2023

- A. A check payable to Stockton University (include the Student's Name, Z Number and High School on the check) and mail to:

Bursar's Office  
Stockton University  
101 Vera King Farris Drive  
Galloway, NJ 08205

- B. Online (by check or credit card through PayPath) from the Bursar's tab in the goStocktonportal:

*Click on "My Account /My Bill or Make a Payment" Click on "Select a term"*

*Click on "Make a Payment"  
Click Submit*

The **University** will provide instruction to appropriate **High School** staff with regard to the electronic payment process.

3. The **University** will allow, by review of the **University** Bursar, a tuition payment plan using the above procedures as follows:

An initial payment of 50% of the total tuition is due within 15 days of course registration, not to extend past December 15<sup>th</sup> during the fall semester & April 15<sup>th</sup> during the spring semester. A final payment of the remaining 50% of tuition is due 60 days following course registration, not to extend past January 15.

- A. If the final payment is not submitted by December 15 for the fall semester, the student will be dropped from the **University**
  - B. If the final payment is not submitted by May 15 for the spring semester the student will be dropped from the **University**
  - C. Past due balances are subject to third-party collections
4. A tuition waiver can be requested by individual **High School** students, who are “eligible” for the National Free and Reduced School Lunch Program. The **High School** must provide verification of eligibility to the **University** upon each student request.

c. Admission to the **University** with Advanced Standing:

1. Student applicants to the **University** must meet regular admission standards set forth by the **University**. For those students interested in Health Science, Computer Science, Natural Sciences or Mathematics, you must meet one of the following requirements: a minimum MATH SAT score of 570, a minimum ACT MATH score of 24, a minimum Accuplacer Math score of 260, or completion of dual credit Pre-calculus or Calculus I with a grade of C or above.
2. The **University** will grant advanced standing for students upon successful completion of the specified **University** course(s) listed in Appendix A if they receive a grade of “C” or above.
3. For those students who do not attend the **University**, the credit earned from courses listed in Appendix A may be applied to other institutions of higher education for credit based on that institution’s credit transfer guidelines.

### **Additional Agreements and Consideration**

1. Any misrepresentation by a student about his/her qualifications, experience, education, or references shall immediately disqualify that student from any further participation in the program.
2. The **High School** will develop and implement advertising and promotional efforts to recruit students to the program.
3. The **High School** will inform students of the **University's** admission process, requirements, and applicable deadlines.
4. The **University** and the **High School** will keep each other informed regarding any/all changes in curricula.
5. The **University** and the **High School** will assess the teacher(s) qualifications and the course(s) to make any necessary adjustments.
6. The **University** and the **High School** will each designate a representative who will coordinate and monitor this agreement. Both agree to provide each other, in writing, the name and contact information of their representative as well as any change of this representative.

### **General Provisions**

1. The **University** and the **School District** will not discriminate on the basis of race, religion, color, sex/gender including pregnancy, age, national origin, marital status, civil union status, handicap, affectional or sexual orientation, gender identity or expression, ancestry, disabled or Vietnam-era veteran status, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, disability or financial status in admission or access to, or treatment or employment in, its programs and activities.
2. The terms of this Agreement shall become effective for students currently enrolled at the **High School** and shall continue thereafter unless terminated by either party in accordance with this Agreement.
3. This Agreement can be terminated by either party by written notice to the other party at least 30 days before the last class entering the program at the **University**. The responsibilities toward students in the program at the time will be honored until the completion of the program.
4. Any and all notices or other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been duly given if: (i) delivered by hand; (ii) sent electronically with pdf attachments, subject to confirmation of receipt; (iii) sent by Federal Express or other commercial overnight courier; (iv) sent by fax, subject to confirmation of receipt; or (v) sent postage

prepaid by registered or certified mail, return receipt requested, in any event addressed to the person listed below at the address stated on page one:

For the **School District**

Principal/Superintendent \_\_\_\_\_

Any Other Designees \_\_\_\_\_

Any Other Designees \_\_\_\_\_

Address

For the **University**

Provost-Designated Contact: **Shawn Manuola**

Any Other Designees

Any Other Designees \_\_\_\_\_

Stockton University  
101 Vera King Farris Drive  
Galloway, NJ 08205

5. It is understood that this Agreement is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between the **University** and the **School District** but is rather an agreement by and between independent entities.
6. This Agreement shall be binding on the parties and their respective successors and assigns. Neither party shall assign its duties and obligations under this Agreement without the prior written consent of the other party.
7. This Agreement shall be governed by the laws of the State of New Jersey in the courts of the State of New Jersey without regard to principles of conflicts of law.
8. This Agreement sets forth the entire understanding between the parties and no amendments or modifications shall be made to the Agreement, except in writing signed by both parties.
9. Renewal of the Agreement following the ending date will occur automatically unless either party wishes to terminate the Agreement and notifies the other party of its intention to withdraw from the program.

10. Each of the undersigned has caused this Agreement to be duly executed in its name and on its behalf.

For: **STOCKTON UNIVERSITY:**

\_\_\_\_\_  
Dr. Robert Gregg, Dean of General Studies

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Marissa Levy, Interim Provost

\_\_\_\_\_  
Date

For: \_\_\_\_\_  
**SCHOOL DISTRICT**

\_\_\_\_\_  
Name: \_\_\_\_\_

\_\_\_\_\_  
Date

Title: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_

\_\_\_\_\_  
Date

Title: \_\_\_\_\_